



SCC607/807
(10/01)

COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

GUIDE FOR ARTICLES OF CORRECTION

ARTICLES OF CORRECTION OF

_____ *(Name of corporation)* _____

The undersigned corporation, as authorized by its Board of Directors and pursuant to Section 13.1-607 *(if a stock corporation)* or Section 13.1-807 *(if a nonstock corporation)* of the Code of Virginia, hereby executes the following articles and sets forth:

ONE

The name of the corporation is _____.

TWO

The articles to be corrected are articles of *(incorporation, amendment, merger, share exchange, dissolution, revocation of dissolution, termination of corporate existence, correction [USE APPROPRIATE TERM])*, which became effective on _____ *(Date)*.

THREE

The aforesaid articles contain the following incorrect statement: _____ *(Set forth the incorrect statement)*. This incorrect statement is found _____ *(Describe where the misstatement is located)* of the articles, and is corrected by inserting in lieu of such statement the following: _____ *(Set forth the correct statement)*.

FOUR

The aforesaid articles were defectively *(executed, attested, sealed, verified, acknowledged [USE APPROPRIATE TERM])*. The defect is corrected by inserting in lieu thereof the following: _____ *(Set forth the correct execution, attestation, etc.)*.

The undersigned *(chairman or vice-chairman of the board of directors, president, or any other of its officers authorized to act on behalf of the corporation [USE APPROPRIATE TERM])* declares that the facts herein stated are true as of _____ *(Date)*.

_____ *(Name of corporation)*

By: _____ *(Signature)*

_____ *(Printed name and corporate title)*

See instructions on the reverse.

INSTRUCTIONS

1. The law requires that the articles be in the English language, typewritten or printed in black, legible and reproducible. White opaque paper 8 1/2" by 11" in size must be used. A minimum of a 1" margin must be provided on the left, top and bottom margins and 1/2" on the right margin. Use only one side of a page.
2. In most instances, either Article THREE or Article FOUR will be applicable. Omit whichever article is inapplicable.
3. The articles must be executed in the name of the corporation by the chairman or any vice-chairman of the board of directors, the president, or any other of its officers authorized to act on behalf of the corporation.

Note: No articles of correction shall be accepted by the Commission when received more than nine days after the effective date of the certificate relating to the articles to be corrected (see § 13.1-607 or § 13.1-807 of the Code of Virginia).

It is a Class 1 misdemeanor for any person to sign a document he knows is false in any material respect with intent that the document be delivered to the Commission for filing.

SEND THE ARTICLES ALONG WITH THE \$25 FILING FEE PLUS ANY ADDITIONAL CHARTER FEE AMOUNT REQUIRED BY ANY INCREASE IN THE NUMBER OF AUTHORIZED SHARES OF THE CORPORATION TO THE CLERK OF THE STATE CORPORATION COMMISSION, P. O. BOX 1197, RICHMOND, VA 23218-1197. (Street address: 1300 East Main Street, 1st floor, Richmond, VA 23219.) PLEASE MAKE CHECK PAYABLE TO THE STATE CORPORATION COMMISSION. If you have any questions, please call (804) 371-9733 or toll-free in Virginia, 1-866-722-2551.

If you have Internet access, you can download this form. Go to www.state.va.us/scc; click on 'Divisions;' then point to 'Corporations' and click on 'Office of the Clerk;' then 'Forms and Fees;' then 'Corporation Forms and Fees;' and then Form 'SCC607/807.'